



Board of Education Meeting Notes

July 17, 2017

The invocation was given by **W.E. "Bill" Seybold**.

Dewey Taliaferro, Board Member, led the United States and Texas Pledges of Allegiance.

CONSENT AGENDA

The Board of Education voted unanimously to approve the consent agenda. The consent agenda consists of items that the board considers routine and approves under one motion.

The items approved were:

1. **Board Minutes** from **June 26, 2017** for a Special Board Meeting.
2. **Expenditure Report** for the month of June 2017.
3. **The Purchase of General Office Supplies and Furniture:** Financial Services advertised RFP #51117 for general office supplies and furniture. We received 13 responses. Administration recommended Staples as the primary supplier of office supplies and Martin's Office Supply and Matthews Office City for the secondary vendors for office supplies. Due to the various types of furniture required by the District, Martin's, Virco and Lone Star are recommended as the primary vendors.
4. **Special Education Consultants:** Financial Services advertised RFP# 53017 for special education consultants and received 18 responses. Administration recommended 14 consultants for special education consulting.
5. **Purchase of Custodial Supplies:** Financial Services advertised RFP# 61317 for custodial supplies and received 6 responses. Administration recommended Supply Works as the primary supplier and Baxter and Staples as secondary suppliers of custodial supplies.
6. **Purchase of School Supplies:** Financial Services advertised RFP# 61417 for school supplies and received 10 responses. Administration recommended 7 Buy Board vendors as suppliers of school supplies.
7. **Academic/Educational Consultants:** Financial Services advertised RFP# 61517 for academic/educational consultants and received 8 responses. Administration recommended 3W Consulting, Benchmark Education Company, Kamiko, Lakeshore Learning, Lectura Books, Mentoring Minds, Newmark Learning LLC and Pearson as consultants for academics and education consulting.
8. **Resolution 18-001 to sell the Property at 5312 Taylor Road for \$20,000.** The property was stuck off to Castleberry ISD in April 2017. The current TAD appraisal is \$20,000. The tax amount apportioned to Castleberry ISD with the sale will be \$8,481.39. Taxes extinguished by CISD are \$6,594.57.
9. **Resolution 18-002 to sell the Property at 5117 Cowden Street for \$6,500.00:** The property was stuck off to the City of Sansom Park in November 2010. The current TAD appraisal is \$15,000.00. The tax amount apportioned to Castleberry ISD with the sale will be \$3,019.83. The bidder agrees to pay the post judgment taxes and the apportioned of the taxes to CISD is \$1,295.17. Taxes extinguished by the CISD are \$939.85.
10. **Resolution 18-003 to sell the Property at 1114 Oxford Street for \$15,000.00:** The property was stuck off to the City of River Oaks in 2009. The current TAD appraisal is \$15,000.00. The tax amount apportioned to Castleberry ISD with the sale will be \$7,162.95. Taxes extinguished by the CISD are \$2,960.89.



11. **Contracting with Superior Pediatric Care for Physical and Occupational Therapy** for the Special Education Department in the 2017-2018 school year.
12. **Child Nutrition Meal Charge Policy.** Per SB#1566; Sec.12, Sec.33.908 Child Nutrition requested the addition of a “grace period” of 2 lunch meals to the CISD Charge Policy beginning the 2017-2018 school year. Students who have a zero balance on their meal account will be allowed two grace periods (2 lunch meal charges) for lunch.

FINANCIAL SERVICES

A presentation was provided about the **2017-2018 CISD Staff Attendance Incentive Program.**

Financial Services Executive Director Report:

- 1) **Investment Report** for the month of May 2017 showed District investment by fund for the month ending May 31, 2017.
- 2) **Board Budget Report** as of May 31, 2017 showed revenue and expenditures by fund and function.
- 3) **Tarrant County Tax Collection Reports** for the month of May reflected the amount of taxes, penalty, interest & delinquent taxes collected for the month and year to date and the percent of the total levy collected.

HUMAN RESOURCES

Continuation review of Board Policy Curriculum Audit Review of Local Policies: Presented were the revised BF (LOCAL) BJA (LOCAL) BP (LOCAL) BQ (LOCAL) CS (LOCAL) DMA (LOCAL) DN (LOCAL) policies.

Policy Update 108 included information for the Board’s review of TASB Policy Update 108.

The Board of Education voted unanimously to approve the Proposed Nonrenewal of a professional employee contract.

INSTRUCTIONAL SERVICES

Campus Improvement Plans (Elementary and Secondary): Each campus completed the Campus Improvement Plan (CIP) formative assessment update to document progress. Principals created an infographic to summarize their progress. Each infographic highlighted a variety of strategies each campus worked on during the 2016-2017 school year to reach goals set with their leadership teams.

STAAR Preview (State Accountability) was presented to provide an accountability update from June Ritchlin, Ed.D., Executive Director of Elementary Education and Ken Casarez, Executive Director of Secondary Education based on summary released by TEA.

Advanced Placement/Dual Credit Report provided an update and status of advanced academic courses offered by Castleberry High School along with Dual Credit partnerships and enrollment.

NEW HIRES

Rick Aguillon, CTE Teacher, Castleberry High School

Ashley Barron, 5th Grade Teacher, Castleberry Elementary

Mason Bond, Special Education Teacher, Castleberry High School

Marilyn Chitwood, Art Teacher, Castleberry Elementary

Javier DeLeon, Bilingual/ESL Instructional Coach, Instructional Services

Katharine Gann, Kindergarten Teacher, Castleberry Elementary

Miranda Gardea, 1st Grade Teacher, Castleberry Elementary

Ambi Gordon, Diagnostician, Special Education



Shara Hannetho, Language Arts Teacher / Coach, Irma Marsh Middle School
Trissa Hasley, Social Studies Teacher, Irma Marsh Middle School
Amanda Jacobson, Language Arts Teacher, Irma Marsh Middle School
Hilda Lerma, 4th Grade Bilingual Teacher, A.V. Cato Elementary
Chelsea Lippe, Assistant Principal, A.V. Cato Elementary
Andrew Lisenby, Science Teacher, Irma Marsh Middle School
Morgan Long, Kindergarten Teacher, Joy James Elementary
Gerado Loya, Assistant Band Teacher, Castleberry High School
Dianela Martin, 4th Grade Bilingual Teacher, A.V. Cato Elementary
Jana Merrifield, Science Teacher/ Coach, Castleberry High School
Brandon Morton, Social Studies Teacher / Coach, Castleberry High School
Taylor Ogden, Athletic Trainer, Athletics Department
Lauren Padilla, Choir Teacher, Castleberry High School
Perla Perez, Math Teacher, REACH High School
Elizabeth Reyna, Choir Teacher, Irma Marsh Middle School
Alicia Rome, 1st Grade Teacher, Castleberry Elementary
Hannah Runnels, Science Teacher / Coach, Irma Marsh Middle School
Christina Sutton, Special Education Teacher, Irma Marsh Middle School
Tiffany Tanner, Kindergarten Teacher, Castleberry Elementary
Aretha Thornton, Special Education Teacher, Irma Marsh Middle School
Faith Turner, Special Education Teacher / Coach, Irma Marsh Middle School
Olivia Vanden, 4th Grade Bilingual Teacher, Castleberry Elementary
Sarah Waits, 2nd Grade Teacher, Joy James Elementary
Mallory Wall, Kindergarten, Castleberry Elementary
Allison Ward, Language Arts Teacher, Irma Marsh Middle School
Kenneth Ybarra, CTE Teacher / Coach, Castleberry High School

STUDENT SERVICES AND OPERATIONS

Designated Projects Report reflected the work scheduled to be completed and funds expended through the 2016-2017 school year.

Capital Improvements Projects Update Report (2016-17) included updates on programming, renovations, and construction projects through the 2016-17 school year.

Energy Performance Updates from Ideal Impact, Inc. The report included energy updates from Ideal Impact, Inc. which includes information gathered from campus walkthroughs (system & thermostat programming, weatherization, etc.) and data collection.



TECHNOLOGY SERVICES

Renee Smith-Faulkner, Associate Superintendent of Technology Services, gave a presentation on the **4th Quarter of the District Improvement Plan**.

FUTURE MEETINGS

August 7, 2017—Regular Board Meeting

Board Notes is produced by the CISD Public Information Office and contains information concerning decisions on issues and activities pertinent to the School District's operations. This report serves as a brief summary of the Board of Education meeting and is not intended to replace the official meeting minutes. The official minutes of each public meeting are maintained by the Superintendent's Office. CISD's regular Board of Education meetings are held at 5:30 p.m., the second Monday of each month (unless otherwise announced) in the Administration Building Board Room, 5228 Ohio Garden, Fort Worth, Texas 76114. The public is invited.

ADMINISTRATORS PRESENT

John Ramos, Superintendent of Schools

Renee Smith-Faulkner, Associate Superintendent of Technology Services

Lenny Lasher, Executive Director for Student Services & Operations

DeAnne Page, Executive Director for Financial Services

Ken Casarez, Executive Director of Secondary Education

June Ritchlin, Executive Director of Elementary Education

Jennifer Shipman, Associate Principal of Castleberry High School

Kalyn Perkins, Principal of Irma Marsh Middle School

Christi Patton, Campus Academic Leader

Wanda Byther, Principal of the Alternative Learning Center

Charlie Rodriguez, Principal of A.V. Cato Elementary

Michelle Stapp, Principal of Castleberry Elementary

Leigh Ann Turner, Principal of Joy James Elementary

Mareka Austin, Secondary Math Coordinator

Stacie Adams, Secondary ELA Coordinator

Jacob Bowser, Director of Technology Operations

Kelli Kelsoe, Director of Instructional Technologist

Abigail Crawford, Fine Arts Coordinator

Lynn Jameson, Director of Special Education

Denise Fisher, Director of Curriculum - Science

Elena Guerrero, Elementary Humanities Coordinator

Whitney Harper, Elementary Math Coordinator